

# Mundeford Club

## Coronavirus Policy

### Information for members

**Version 3.0, 23<sup>rd</sup> September 2020**

Major changes to the law will have a significant impact on how we must operate, starting on Thursday 24 September 2020.

We ask that you show patience – things may take a little longer than normal but our staff will be having to cope with much more stringent responsibilities so please support them.

Individuals breaking the rules can now be fined £200 for a first offence, doubling for each further offence. The Club, if it did not enforce the rules could be fined up to £10,000 and risk being shut down.

We cannot cover every eventuality in this document but there are two over-riding things to keep in mind at all times:

- 1) ANYTHING you touch, that might have been touched by someone else is potentially contaminated. Avoid touching your face and keep your hands regularly washed or sanitised**
- 2) ALWAYS keep 1m+ away from people outside your household or support bubble and 2m where**

**possible. Don't shake hands or make any other physical contact!**

### Face coverings

You **MUST** be wearing a suitable face covering to enter the Club. This must be worn **whenever you are not sitting at a table**. So, for example, you must be masked to enter and leave the premises, to go to the loo, play darts, snooker or fruit machines and when going outside for a smoke (although the mask may be removed once outside.)

### Signage

You will see plenty of notices dotted around the Club to remind you of what is required. Please do read and take notice of them.

### Members only

The Club is currently open for members only. You will be required to have your green discount card in order to be served. You may bring along your partner and can also bring along up to two guests. Should the Club be near capacity then members take priority over guests.

### Entry and departure to/from the Club

We need to limit close proximity contact between people and the Foyer is a particular case in point which is often occupied with people going in both directions as well as those looking at the noticeboard.

- **All entry into the Club should be via the front door.**

Please have your door card ready **BEFORE** you approach the door to avoid queues of people waiting to get in. After opening the door, please do **NOT** stand in the Foyer to put your card away. Move into the Lounge or John Boyt bar and attend to this in a place where there is plenty of room and you do not cause an obstruction.

- After coming inside **SANITISE YOUR HANDS.**
- **All exit from the Club to be via the rear doors/fire exits (unless mobility issues make this difficult).**

You **MUST** “sign-in”

We should keep contact details of customers for 21 days in case of an outbreak so that Contact Tracers can identify who might have been infected. **ALL individuals and one member of any group** must provide details.

There are two ways you can do this:

**EITHER:**

Complete one of the Signing-In slips and place it in the box provided.

**As of 13 Sept 2020 we are now required to record your leaving time.** Enter just your name and departure time in the book provided.

**OR:**

**If you have the NHS app on your smartphone, you can simply scan the QR code displayed at the signing-in point.**

**It could prevent you from having to self-isolate** in the event that someone infectious arrives after you have left. This data will never be used for any purpose other than NHS contact tracing and when no longer needed will be professionally destroyed.

If you are not prepared to supply details, service will be refused.

Sanitise your hands after filling out your details – especially if you have borrowed a pen to do it!

**“Smart Alec” entries will be treated very seriously and if necessary, CCTV will be used to identify the culprit prior to disciplinary action which could result in expulsion.**

### Finding and vacating a table

Using the outside area is safer for both you and others. We recommend this option where possible.

If staying inside: all customers (indoors) **must be seated**. Look for a table that is displaying a green “Available table” sign. **DO NOT** sit at a table displaying the red “Table requires cleaning” sign.

Bear in mind that:

- **As of 13 Sept 2020 group sizes must be no more than six people, indoors or outside. No exceptions.**
- When you leave your table, **TURN THE SIGN OVER** so that the red “Awaiting cleaning” message is visible and leave your empty glasses on the table.

Ordering drinks – you **MUST NOT** attempt to be served at the bar

- **From 24<sup>th</sup> September 2020, you MUST NOT order at the bar.**
- Raise your hand to alert staff that you are waiting to be served at your table.
- **USE CONTACTLESS PAYMENT** wherever possible. Notes and coins are a fantastic means to pass bugs from person to person. If you do use cash, **SANITISE YOUR HANDS** straight afterwards.
- **DO NOT** return someone else's dirty glass to the bar (they will be collected) and **under no circumstances attempt to get a glass re-filled.**

Green discount cards

- If you have cash stored on your card and wish to use it then you will need to give it to staff to swipe
- If you merely require your member discount and intend to pay by cash (or contactless by debit card) then **simply show your green card to the staff.** They will then use their own cards (kept behind the bar) to swipe through the till

Lavatories

- **Maximum of 2 people in any lavatory at any time.** Should you see 2 people when you open the door, please withdraw and find a safe area to wait. **Do not** allow a queue to form outside the door!

- Some urinals in the Gents will have been removed from service to ensure adequate social distancing
- **EVERYONE MUST** wash hands before leaving
- If you then need to open a door, sanitise again after exit – you don't know who else might have touched that door!

### Rear corridor

- Please try to avoid using the rear corridor whenever possible. This should mainly be used for persons in the John Boyd Bar wishing to use the loo or to move outside.
- Should you encounter someone in the corridor then one of you **MUST** retreat or use a doorway to make suitable space for the other person to pass safely.

### Food service

- Apologies, no meal service will be operating at this time.

### Fruit machines

- We strongly advise customers to use available products to clean all machine buttons before use – you don't know who may have touched it before! Regular cleaning will also be carried out by staff.
- You will be handling cash – sanitise your hand before doing anything else!

### Events and entertainment

There are certain legal restrictions that effectively rule out most activities for the time being.

We are not allowed to:

- A) hold any live music or comedy event (or anything that might encourage dancing)
- B) play loud music (or loud TV) or any other activity that might cause someone to raise their voice and spread aerosol droplets further afield than normal talking. **NO SHOUTING/SCREAMING!**

Therefore:

- No live or recorded music events or events such as Race Nights etc.
- Darts – all leagues currently cancelled for 2020. Recreational games may take place as long as no more than 6 people are involved. Do not share any equipment - chalk/marker pens can be provided for each player to score without having to share. If using an electronic scoreboard, use an antibacterial wipe to clean it before you start.
- Snooker. Although there is advice suggesting this is permitted, **we advise members NOT to play snooker**. Despite regular cleaning, the last player could have contaminated a huge number of things – table, balls, cues, chalk, rests, extensions, triangle, scoreboard, light machine. Play **at your own risk** and **ALWAYS avoid touching your face and sanitise afterwards**.

- Poker – there was a plan in place that would allow poker to re-start (with major changes). Due to the new rules in Sept 2020, this is again under review at the time of writing.

Also, the Club **CANNOT provide playing cards for members** to use on a casual basis. If you really want to play (and **we advise you NOT to**) then you must bring your own cards and sanitise afterwards.

- TV sport is permitted as long as the **volume is kept low. You must not shout!** If you and the referee have different viewpoints, raising your voice will not make him hear you – express your displeasure quietly!

## Opening hours

We are now required to be shut and all customers off the premises by 10pm.

## And finally ...

Please remember that whilst The Club has done a great deal to keep you safe, you are ultimately **responsible for your own actions**. Please try to comply with the letter and the spirit of the new rules. It's all for your safety and we all long for the day we can return to normal.

Management Committee

7<sup>th</sup> July 2020

Updated: 15<sup>th</sup> September, 23<sup>rd</sup> September